

## FAQ

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1. How do I register to attend?

Please register and pay on the conference website

2. Can I wait to register and pay on arrival?

No, registrations will only be accepted if made in advance. The closing date for registrations is 30 April 2012. Registrations made before 1 March 2012 will take advantage of the early registration fee.

3. Is there a specified format for the extended abstract?

You will need to submit an abstract 1 page maximum. A template for creating abstracts in MS Word can be found on the conference website

4. What is the process for submitting an abstract and what are the key dates?

Please refer to the conference website. You should download the abstract template, fill it out and send to [calphad.berkeley@gmail.com](mailto:calphad.berkeley@gmail.com) with the subject line "**CALPHAD XLI Abstract**". Abstracts must be submitted before 15 April 2012. You will be notified of the results of the Program Committee review of your submission by 30 April 2012.

5. Can I submit an abstract without paying for the conference?

Yes. When you decide to register and pay for the conference go to the conference website. To present either an oral paper or a poster you will need to have registered and paid all conference fees by 30 April 2012.

6. Can I submit more than one abstract?

Yes.

7. Is there going to be poster sessions?

Yes, three poster sessions (on Monday, Tuesday and Thursday) are planned. All abstracts that are submitted by 15 April 2012 will be reviewed by the Program Committee and decision will be made on which abstracts are accepted for oral presentation and which are accepted for a poster session. The decisions will be communicated to those submitting abstracts by 30 April 2012.

8. What is the working language of the conference?

All presentations and abstracts will be in English.

9. How do I let the organizers know that I have special dietary or access requirements?

When registering on-line, you will be asked for details of special requirements. If you need to let us know about these after registering, please email to [calphad.berkeley@gmail.com](mailto:calphad.berkeley@gmail.com).

10. I think I will need a visa to enter the USA, what should I do?

We cannot advise you if you will need a visa. If you are just entering the USA for the conference and you require a visa then you should apply for a Visitor visa. Please visit <http://travel.state.gov/> for advice, procedures and processing times. The conference on-line registration system will ask you if you require an invitation letter for visa purposes and a pdf of the letter will be sent to you automatically by email.

11. What accommodation is on offer?

Accommodations in the Bay Area tend not to be on the cheap side. That is why it is highly recommended that you stay at the Double Tree by Hilton Hotel where the conference will be held since prices were negotiated and locked last year at a reasonable rate.

12. Is breakfast included with my accommodation?

Yes. The registration fees include breakfast from Monday morning to Friday morning (included).

13. Can I book evening dinner with my accommodation?

The registration fees include all meals from Monday to Friday noon, with a Sunday evening reception and a Wednesday evening banquet.

14. What are my accommodation check-in and check-out times?

You can check into your room anytime after 2:30 pm on Sunday, 3 June 2012. Please check out by 12:00 pm by returning your room key to the check-out desk, and have a pleasant trip back home.

15. Where can I get Internet access?

Free wireless access is available in the event area and the public portions of the Hotel. Please contact the registration desk or conference office for the correct code. For Internet access in your room you will need to pay an extra fee (i.e., not included in your registration fees) of \$9.95 per day for unlimited access.

16. How do I contact the conference organizers?

Please email [mdasta@berkeley.edu](mailto:mdasta@berkeley.edu) (Mark Asta) or [turchi1@llnl.gov](mailto:turchi1@llnl.gov) (Patrice Turchi)

17. Are there sponsorship opportunities?

Sponsorship is welcome. Please contact [mdasta@berkeley.edu](mailto:mdasta@berkeley.edu) (Mark Asta) for more information.

18. Where do I go to pick up my badge and delegate pack?

Badges and registration packs will be available from the conference desk at the Double Tree by Hilton Hotel from 2:00 pm on Sunday 3 June throughout conference opening hours.

19. Do I need to have my badge with me at all times?

Yes. You will only be permitted to enter the conference by displaying a visible badge. If you lose your badge, please come straight to the conference desk with some form of identification where we can make you a replacement badge.

20. Where are conference sessions taking place?

In the Double Tree by Hilton Hotel.

21. What audio/visual equipment is provided to -presenters?

We will provide a microphone, a presentation laptop, a screen and a projector. If you need anything other than this, please contact the organizers [mdasta@berkeley.edu](mailto:mdasta@berkeley.edu) (Mark Asta) or [turchi1@llnl.gov](mailto:turchi1@llnl.gov) (Patrice Turchi)

22. Can I use my Apple computer to deliver my presentation?

Yes, but please bring a video adaptor for the projector with you.

23. Are there evening events?

There is a reception on Sunday 3 June, poster sessions on Monday, Tuesday, and Thursday (after dinner time) with cookies and drinks and conference banquet on Wednesday 6 June.

24. Can my partner attend the evening events?

If your partner is booked into the partner program then they can attend the reception on Sunday and the conference banquet, but not the technical sessions during the day. The conference refreshment and lunch breaks are for both participants and accompanying persons.

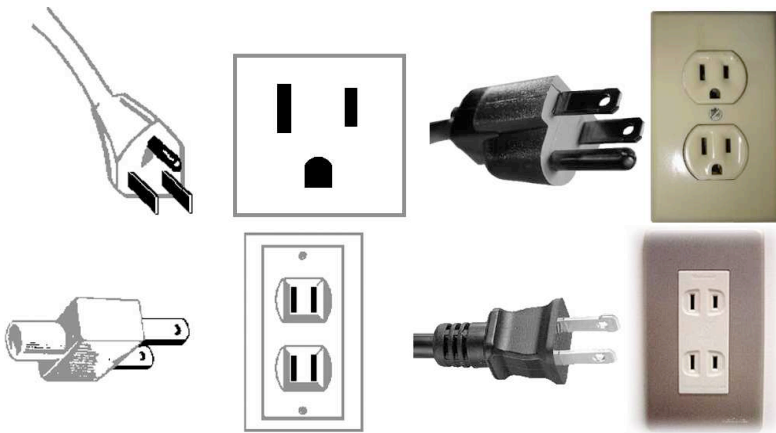
25. Is there a social program?

Yes. Exciting trips out on Monday, Tuesday, and Thursday, are included in the registration fees of the accompanying person.

26. What should I do if I become unwell?

Besides getting better, please contact the conference desk during conference hours, or personnel of the Double Tree by Hilton Hotel at any time.

27. Will I be able to plug my laptop in to the USA power supply?



The USA electricity supply is 120v volts alternating current at 60Hz. Sockets and plugs are as shown here. We cannot supply power adaptors. Adaptors are usually available for sale in the departure lounges of international airports and although there are some shops in Berkeley that sell adaptors of various types, we recommend you to purchase any adaptors required before arriving in Berkeley.

28. What will the weather be like?

Go to your favorite website or [http://weather.yahoo.com/climo/USCA0087\\_f.html?woeid=2362930](http://weather.yahoo.com/climo/USCA0087_f.html?woeid=2362930)

29. Any suggestions on what to visit before or after the conference?

Google is a good way to find out, but besides what has been proposed for the social program which is really worth it, there other places of interested not too far from the san Francisco Bay such as: Yosemite Valley (a four hour drive from Berkeley), Big Basin (another forest of big tree with great hiking possibilities, about three hours from Berkeley, Año Nuevo (with an humongous colony of sea elephants to encounter; about three hours from Berkeley), Mount Lassen (volcanic region; about four hours from Berkeley), etc. And for those who have an interest in art, there is a great selection of San Francisco museums worth exploring: de Young Museum, Legion of Honor, Museum of Modern Art, Museum of Asian Art, etc.

30. I cannot find the information I need, either here or on the rest of the website!!!

Please relax and contact the local organizers [mdasta@berkeley.edu](mailto:mdasta@berkeley.edu) (Mark Asta) or [turchi1@llnl.gov](mailto:turchi1@llnl.gov) (Patrice Turchi)